



## ***WELFARE OFFICER***

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### **Role**

To be responsible for the implementation of good practice and vulnerable adult policies within the club

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### **Skills**

- Approachable
  - Good listener
  - Good communication
  - Tactful and discreet
  - Interested in the welfare of others
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### **Main Duties**

- To be aware of the vulnerable adult protection policies and procedures of the ASA and to receive all updates of this nature from the ASA
  - To take an interest in the welfare of members & to be the first point of contact for enquiries about the welfare of members while protecting privacy
  - To be aware of the Child protection policies and procedures
  - To ensure new ASA initiatives are communicated to members
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### **Commitment**

Dealing with issues as and when they arise. To attend club committee meetings held every two months.

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### **Benefits to self**

Contributing to ensuring a supportive & safe environment is provided for all including vulnerable adults.

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